

# TEIGNMOUTH TOWN COUNCIL

Minutes of a Meeting of the  
**Assets and Facilities Sub-Committee**  
held at **Mayor's Parlour - Town Hall** on  
**Monday, 31st July, 2023 at 3.30 pm**

**Present:**

Councillors J Atkins (Chair), R Phipps (Deputy Chair), M Jackman and P Lloyd

**Absent:**

V Rudge, S Miller and C Williams

**Officers In attendance:**

Cliff Spong  
Iain Wedlake

**71 APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor C Williams

**Resolved** that the apology be noted

No other apologies were received

The Chair reiterated that Cllrs should remind colleagues that meetings are occurring

**72 MINUTES OF PREVIOUS MEETING**

The three Cllrs that were present at the last committee meeting, Cllrs Atkins, Phipps & Lloyd, considered the minutes of the Assets & Facilities Sub-Committee meeting held on Monday 22<sup>nd</sup> May 2023

**Resolved** that the minutes of the Assets & Facilities Sub-Committee meeting held on Monday 22<sup>nd</sup> May 2023 be approved and signed as a correct and accurate record of the meeting

Proposed by Cllr Atkins  
Seconded by Cllr Phipps

**Carried** 3 for, 1 abstention (Cllr Jackman not present at the meeting)

**73 ACTION POINT UPDATE**

Update on outstanding action points:

- Cllr Atkins to approach the OPCC in pursuit of a grant

Update: Cllr. Atkins reported that she is still pursuing funding through the OPCC and the Devon Community Foundation. However, she went on to report that there is currently no money available. Further Cllr. Atkins stated that she had emailed the 5 TDC Cllrs. regarding the lighting across the Den.

– Action left as Ongoing

- P&FM to approach the Gardening Club to discuss Bitton Park planting & maintenance

Update: P&FM reported that he has had agreement from the chair of the Gardening Club, Dr. Nick Cooling, that volunteers will be doing the maintenance of the borders and planters around Bitton House. With the Friends of the Orangery, they will manage all the flower beds in Bitton Park. TTC have agreed to purchase all the plants once a planting scheme has been devised in the autumn.

The P&FM also asked that the Council's thanks be recorded for the Traders in the town who have been looking after the planters at Regent Street and Pellow Arcade again with plants provided by TTC.

– Action Discharged

#### **74 REPLACEMENT CCTV**

The P&FM and the Town Clerk gave a further update on the progress of the replacement CCTV control room within Bitton House saying that the Control Room was now up and running. Works are now proceeding to deliver further coverage to the town.

Further the Town Clerk, P&FM and P&FO had a visit to Torbay CCTV control room at Torquay and gained a great deal of information and ideas for progressing the project.

#### **75 NOTICEBOARD**

The P&FM gave an overview of a replacement Noticeboard to be located outside Bitton House. He stated that the current noticeboard was showing signs of it's age, is of an inappropriate size and is now uneconomical to repair.

The committee were asked to resolve that a new Noticeboard be purchased to allow a more appropriate display of information to the Public.

Proposed by Cllr Phipps

Seconded by Cllr Atkins

Carried 4-0

#### **76 RECAP ON ANY NEW ACTION POINTS**

There were no new actions from this meeting

#### **77 DATE OF NEXT MEETING**

The date of the next meeting was agreed to be amended to be held on Monday 11th September 2023 at 15:30 at Bitton House

The meeting was closed by the Chairman at 4.15 pm

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Cllr J Atkins (Chair)